



AmeriCorps 2024-25

Competitive Continuation Grants:
Carry Forward Funds Guidance

OVERVIEW

In the 2024-25 program year, the AmeriCorps agency is allowing competitive continuation grantees to carry forward unspent funds from the 2023-24 program year. As a subgrantee of the Michigan Community Service Commission (MCSC), your request will be submitted to the agency via the MCSC. See below for details.

- Carry forward funds will be added to 2024-25 funds.
- The revised funding amount cannot exceed the 2024-25 maximum cost/MSY of \$25,000.
- The revised funding amount must be matched by an amount that meets regulatory requirements (45 CRF 2521.60), an approved Alternative Match Schedule, or an approved match waiver.
- The 2024-25 award will not be offset or reduced by the unexpended funds that are carried forward.
- The final approved budget will include awarded 2024 appropriated funds and any requested unexpended 2023 funds carried forward.

NO COST SLOTS

If carry forward funds will cause your budget to exceed the maximum cost/MSY, you may consider requesting no cost slots. When including no cost slots in the carry forward request, you must certify that:

- The AmeriCorps members enrolled in these additional slots will only engage in activities aligned with the proposed member activities outlined in the approved grant, inclusive of approved grant amendments.
- Your program has the resources and necessary staffing to manage, monitor, and support these additional members.
- You understand that the member enrollment period may not exceed one year and proposed new members must start before the end of the member enrollment period.

No cost slots can be requested in your request for carry forward funding.

CARRY FORWARD REQUEST

To request carry forward funds in 2024-25:

- Determine the amount of unexpended funds you will have from the 2023-24 grant.
- Complete the 2024-25 Competitive Carry Forward Workbook. Round down to the nearest dollar, do not include cents.
- Submit the worksheet to LEO-MIAmeriCorps@michigan.gov by the application deadline.

Your request will be reviewed by the MCSC and once approved, submitted to the AmeriCorps agency. Following agency approval, your grant will be returned in eGrants for revision. If no cost slots were approved, you will also edit the budget and performance measures to reflect the additional members. These revisions may require additional changes to the Grantee Share, Section III, and/or the Source of Funds section of the budget.